

REQUEST FOR PROPOSAL (RFP)

Development of the Information System „e-ANSA Control of Imports and Alerts Dissemination” (SIMIDA)

Reference: RFP published on 14 April 2026

Responses to Offerors' Questions

In accordance with the procedure described in Section B2 of the RFP, this document provides the Contracting Authority's official responses to the clarification questions received from Offerors by the deadline for submission of clarification questions (May 6, 2026).

Questions are reproduced verbatim, in anonymized form. The responses below shall be considered an integral part of the RFP documentation and shall prevail over any conflicting provision of the original RFP. Offerors are requested to take these clarifications into account when preparing their Proposals.

Any reference to sections, annexes, or templates in this document refers to the RFP published on 14 April 2026 and its associated annexes.

Summary of Questions

#	Topic
Q1	Protection of the Financial Proposal during the technical evaluation.
Q2	Splitting the Proposal across multiple emails due to mail-server file-size limits.
Q3	Licensing obligations for the operating system and DBMS across the three environments.
Q4	Scope of the Financial Proposal vs. Technical Proposal templates (Annexes).
Q5	Handling detailed requirement-by-requirement descriptions within the 50-page limit.
Q6	Submission format for the Project Workplan and Level of Effort Chart.

Detailed Clarifications

Q1

How will the Financial Proposal be protected until the Technical Proposal is evaluated, if the Financial Proposal is not password-protected and is sent in the same email as the Technical Proposal?

A

The two-envelope principle is enforced by the Contracting Authority (World Economic Forum) through internal procedural controls, in strict accordance with Section B2, Step 5 of the RFP. Upon receipt of each submission, the following process applies:

- **Registration and segregation** – the Contracting Authority’s administrative team registers the incoming submission and separates the Technical Proposal from the Financial Proposal before any material is released to the Evaluation Committee.
- **Restricted storage of the Financial Proposal** – the Financial Proposal is retained in a restricted repository and is not accessible to members of the Evaluation Committee during the technical evaluation stage.
- **Sequential evaluation** – the Evaluation Committee first carries out the technical evaluation on the basis of the Technical Proposal only. Only those Offerors whose Technical Proposal achieves at least 45 out of 70 points proceed to the financial evaluation, at which point the corresponding Financial Proposals are released to the Committee.

Offerors are therefore NOT required to password-protect the Financial Proposal. The confidentiality of pricing information up to the point of financial evaluation is ensured by the Contracting Authority’s internal procedures described above.

Q2

In our experience, mail servers have file-size limits and may reject proposals. How should Offerors handle this? Is it possible to split the Proposal into two or more separate emails in such cases?

A

Yes. If file-size limitations imposed by mail servers require it, Offerors may split their Proposal across multiple emails, provided that ALL of the following conditions are met:

- **Same sender** – all emails forming the Proposal must be sent from the same sender email address.
- **Part sequencing in subject line** – each email subject must clearly indicate the part sequence, using the format: “[Offeror name] – SIMIDA RFP Proposal – Part X of N” (e.g., “Part 1 of 2”, “Part 2 of 2”).
- **Self-descriptive email body** – the body of each email must state (i) that the Proposal has been split across multiple emails, (ii) the total number of parts, (iii) the list of attachments included in that specific email, and (iv) the complete list of attachments submitted across all parts of the Proposal.
- **Deadline compliance** – ALL parts must be received at tradejobs@cipe.org strictly before the submission deadline set in Section 1.8 of the RFP (18 May 2026, 17:00h Moldovan local time). Any part received after the deadline will render the entire Proposal non-compliant, even if the other parts were received on time.

Offerors are encouraged to use compression (ZIP) and to plan the submission sufficiently in advance of the deadline to mitigate any transmission risk.

Q3

Is it necessary to supply licences for the operating system and DBMS for the three environments in accordance with LIP 02, if, according to clause TS 16, the Offeror is obliged to use the existing MS SQL Server 2019 Standard Edition?

LIP 02: "The supplier will deliver without any additional payment all the licences necessary (if applicable) for the implementation and operation of SIMIDA within the 3 environments made available by ANSA (for example: operating system, DBMS, specific software, libraries, COTS solutions)."

TS 16: "As a DBMS for the implementation of SIMIDA, the existing instance of MS SQL Server 2019 Standard Edition must be used, where all the data structures necessary for operating the existing components of the 'e-ANSA' SII are developed."

A

No. ANSA holds, through its existing infrastructure and through the MCloud governmental platform administered by ITCSS, all licences required to host and operate SIMIDA in the three environments (development, testing/training, production), including:

- **MS SQL Server 2019 Standard Edition** – to be used as the DBMS for SIMIDA in accordance with TS 16.
- **Operating system licences** – covering the operating systems of the three environments provisioned on MCloud.

The Offeror is therefore NOT required to provide licences for the operating system or for the DBMS of the three environments.

Scope of LIP 02. The obligation under LIP 02 applies exclusively to any ADDITIONAL commercial software, libraries, or COTS components that the Offeror proposes as part of the SIMIDA solution and that are NOT already covered by ANSA's existing licensing. Such additional licences, if any, shall be delivered by the Offeror without any additional payment, as specified in LIP 02.

Q4

Section C5 (Financial Proposal) states that the Financial Proposal is submitted in table form: “*Offerors are required to submit a detailed Financial Proposal, which needs to include a table (in MS Excel) showing a breakdown of cost per deliverable (and sub-deliverable)...*” However, the tender documents contain three Excel templates – **Annex_Financial_proposal_RFP_SIMIDA.xlsx**, **Annex_LoE_Chart_RFP_SIMIDA.xlsx**, and **Annex_Workplan_RFP_SIMIDA.xlsx**. Are all three templates part of the Financial Proposal?

A

No. Only one of the three templates constitutes the Financial Proposal. The allocation is as follows:

Financial Proposal (submitted separately, per Section C5):

- **Annex_Financial_proposal_RFP_SIMIDA.xlsx** – the only template forming part of the Financial Proposal. It must be completed and submitted in accordance with Section C5.

Technical Proposal (Annexes, not containing any financial data):

- **Annex_Workplan_RFP_SIMIDA.xlsx** – used to present the project workplan and the time distribution of activities, as required by Section C2 (“Project Workplan”).
- **Annex_LoE_Chart_RFP_SIMIDA.xlsx** – used to present the Level of Effort (expressed in person-days) allocated to each key and non-key expert, as required by Section C3 (“Level of Effort Chart”).

The two Technical Proposal annexes must NOT contain any financial information (unit rates, personnel costs, totals, or any other monetary values). Inclusion of financial information in the Technical Proposal may result in the disqualification of the Offeror, in accordance with Section C of the RFP.

Q5

Section C2 (Proposed methodology and approach) requires the Offeror to address the requirements point by point and to provide a detailed description of the proposed approach. The 50-page limit will not allow the Offeror to include the full description. What should be done in such a case?

Does this mean the proposed solution must be described point by point, addressing the requirements as specified, across all functional and non-functional requirements, in the form of an Appendix?

A

Page limit. As stated in Section C of the RFP, the 50-page limit applies **exclusively to the main body of the Technical Proposal** and **does not include appendices**. Offerors may therefore present detailed requirement-by-requirement descriptions as a separate Appendix, without any page-count restriction.

Point-by-point response. Yes. The Offeror may include, as an Appendix to the Technical Proposal, a detailed point-by-point response covering all functional, non-functional, and optional requirements set out in the Technical Specifications. This Appendix will be considered by the Evaluation Committee as an integral part of the Technical Proposal.

Recommended structure of the compliance Appendix:

The Appendix should replicate the structure of the requirements tables from the Technical Specifications and include, at a minimum, the following additional columns to be filled in by the Offeror:

- Compliance status (e.g., “Fully compliant” / “Partially compliant” / “Not compliant” / “Not applicable”);
- Offeror’s approach to implementation – a concise description of how the proposed solution meets the requirement, including, for optional requirements, an explicit statement as to whether the requirement is implemented or not;
- Reference (optional) to the relevant section of the main Technical Proposal, where a higher-level description of the approach is provided.

The main body of the Technical Proposal should continue to provide the high-level methodology, approach, and key design decisions, while the Appendix ensures exhaustive, requirement-level traceability.

Q6

Regarding Section 3.3 (Project Workplan): the instructions state that tables should be pasted into the main proposal, but also that the Workplan shall be provided in MS Excel format. Please confirm whether the Excel file should be submitted as a separate attachment AND the tables pasted in the main proposal document.

A

The submission requirements for the two Excel-based annexes are as follows:

Project Workplan (Section 3.3 of the Technical Proposal):

- **Mandatory** – the tables from *Annex_Workplan_RFP_SIMIDA.xlsx* must be copied and pasted into the main Technical Proposal document, as instructed in Section C2 of the RFP.
- **Optional** – submission of the completed *Annex_Workplan_RFP_SIMIDA.xlsx* file as a separate attachment is encouraged but not mandatory.

Level of Effort Chart (Section 4.4 of the Technical Proposal):

- **Mandatory** – the tables from *Annex_LoE_Chart_RFP_SIMIDA.xlsx* must be copied and pasted into the main Technical Proposal document.
- **Mandatory** – the completed *Annex_LoE_Chart_RFP_SIMIDA.xlsx* file must ALSO be submitted as a separate attachment (Appendix) to the Technical Proposal, in MS Excel format. This is required to allow the Evaluation Committee to verify the effort calculations and formulas.

In the event of any discrepancy between the pasted tables and the accompanying Excel files, the content of the Excel files will prevail.

Final Provisions

These clarifications form an integral part of the RFP documentation published on 14 April 2026.

All other terms and conditions of the RFP remain unchanged.